Required Materials:
- Anatomy and Physiology, openstax open-access textbook: https://openstax.org/details/books/anatomy-and-physiology
- Visible Body: https://visiblebody.com
- Required Technology: Personal computer with reliable, high-speed internet access; webcam; Respondus Lockdown Browser.

Website: OAKS

Instructor: Bill Roumillat
Office location: 65 Coming Street
Office hours: 8:30-9:30 Mondays, 12:00 – 2:30 Wednesdays
Email: roumillatba@cofc.edu

Course Description
BIOL 222L, Human Anatomy & Physiology II lab, An introduction to the gross morphology, microscopic anatomy, structure and function of the nervous, cardiovascular, respiratory, renal, digestive, immune and reproductive systems of the human body. Provides hands-on experience for learning the topics and principles of physiology presented in the lecture.

Learning Outcomes
1. Identify and use the basic vocabulary of human anatomy and physiology.
2. Reiterate key physiological processes, and the relationship between structure and function.
3. Relate physiology to human health and disease.
4. Demonstrate an understanding of the scientific method and experimental design.
5. Demonstrate continued development of written, oral, and computational skill sets.
6. Demonstrate the ability to work as part of team.

Assessment
Assessment of the lab will be in the form of:
Practical Exams: There will be 3 practical exams
Quizzes: There will be 6 quizzes on material presented during the previous lab.
Assignments: These are post-lab assignments that will you will turn in via OAKS.
Worksheets: Worksheets will be distributed with the 4 ‘wet’ physiology labs (Sensory, EKG, Blood Pressure, Urinalysis). Complete and turn these worksheets to be graded.

The laboratory component will make up 40% of your overall BIOL 222 grade. The lecture and laboratory components both count towards the final grade in BIOL 222, and are not assessed/graded as separate units.

Questions on the lecture exams may cover any anatomical structure or physiological principle presented and emphasized in lab, including: 1) structures identified on anatomical lists, and their related functions; 2) material from the pre-lab and post-lab discussions; 3) background materials for lab activities posted on OAKS; and, 4) the results and physiological principles from experiments and activities performed in lab.
Practical Exam 1  80 pts  
Practical Exam 2  80 pts  
Practical Exam 3  80 pts  
Quizzes  75 pts  
Assignments  40 pts  
Wet Lab Worksheets:  45 pts  
Total  400 pts  (40% of overall grade in BIOL222)

Lab Attendance

*Attendance at your registered lab meeting time is mandatory.* You will sign into lab at the start of each session, and you will see your instructor to sign out of lab when you leave. Quizzes will be administered at the beginning of lab. Practical exams are timed and you rotate through exam stations in order. If you are late to lab, or miss lab altogether, you will miss the opportunity to answer those questions at the missed quiz/exam stations. **More than two absences from laboratory will result in automatic failure for the course (for BIOL222, not just BIOL222L).**

Lab Attire

For all labs, you must wear closed toed shoes. For the urinalysis lab, you must also wear a lab coat and eye covering (safety goggles or eyeglasses). If you come to lab without the appropriate attire you might be denied entry and have to forfeit quiz, practical or participation points.

Student Conduct

a. There is to be no talking during the instruction period of the lab. If you have a question, please raise your hand prior to asking the question. While answering a student’s question, please remain quiet so that the student and other class members can hear the reply.

b. There is to be no talking during the quizzes or practical exams. If you have a question, please raise your hand and remain quiet until the instructor can come to you.

c. Please turn off all cellular phones before entering the lab. If you use your cell-phone during lab you may be asked to leave the room.

d. Clean up after yourself!

e. Remember you are attending the lab to learn and apply the material/principles covered in the lecture; please refrain from other activities while in the laboratory room, i.e. take emergency phone calls or texts in the hallway.

f. If you have a documented disability than may require assistance, you will need to contact the Center for Disability Services for coordination in your academic accommodations. If the CDS will be involved in administering an exam, we request that you inform us in advance (e.g. the day before the exam is not acceptable). The CDS is located in the Lightsey Center in Suite 104. The CDS phone number is (843) 953-1431. For more information about disabilities, see http://disabilityservices.cofc.edu.

g. No College of Charleston employee or student should be subject to unwelcome verbal or physical conduct. It is expected that students, faculty and staff will treat one another with respect. Individuals who violate this policy are subject to disciplinary action up to and including termination and/or expulsion from the College and the possibility of civil and criminal prosecution.
h. Lying, cheating, attempted cheating, and plagiarism are violations of our Honor Code that, when identified, are investigated. Each incident will be examined to determine the degree of deception involved. Incidents where the instructor determines the student’s actions are related more to a misunderstanding will be handled by the instructor. A written intervention designed to help prevent the student from repeating the error will be given to the student. The intervention, submitted by form and signed by both the instructor and the student, will be forwarded to the Dean of Students and placed in the student’s file. Cases of suspected academic dishonesty will be reported directly by the instructor and/or others having knowledge of the incident to the Dean of Students. A student found responsible by the Honor Board for academic dishonesty will receive a XF in the course, indicating failure of the course due to academic dishonesty. This grade will appear on the student’s transcript for two years after which the student may petition for the X to be expunged. The student may also be placed on disciplinary probation, suspended (temporary removal) or expelled (permanent removal) from the College by the Honor Board. Students should be aware that unauthorized collaboration—working together without permission—is a form of cheating. No collaboration during the completion of the quizzes or exams is permitted. Other forms of cheating include possessing or using an unauthorized study aid (which could include accessing information stored on a cell phone), copying from others’ exams, fabricating data, and giving unauthorized assistance. Students can find the complete Honor Code and all related processes in the Student Handbook at http://www.cofc.edu/generaldocuments/handbook.pdf

Lab Schedule, BIOL 222, SPRING 2022

<table>
<thead>
<tr>
<th>Week</th>
<th>Chapters</th>
<th>Subject</th>
<th>Quiz</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>No labs first week, No labs MLK week</td>
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<tr>
<td>1/23</td>
<td>11, 12</td>
<td>Brain</td>
<td></td>
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<tr>
<td>1/30</td>
<td>12, 13, 14</td>
<td>Spinal Cord, Cranial Nerves, PNS</td>
<td>Quiz 1 (Brain)</td>
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<tr>
<td>2/6</td>
<td>15</td>
<td>Special Senses</td>
<td>Quiz 2 (Spinal Cord, etc.)</td>
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<tr>
<td>2/13</td>
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<td>Lab Practical I (Nervous System)</td>
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<tr>
<td>2/20</td>
<td>18, 19</td>
<td>Heart</td>
<td></td>
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<tr>
<td>2/27</td>
<td>17, 20, 21</td>
<td>Blood Vessels, Blood, Immune System, Lymphatics</td>
<td>Quiz 3 (Heart)</td>
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<tr>
<td>3/6</td>
<td></td>
<td>Spring Break, No Labs</td>
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<tr>
<td>3/13</td>
<td>22</td>
<td>Respiratory</td>
<td>Quiz 4 (Blood Vessels, Etc.)</td>
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<tr>
<td>3/20</td>
<td></td>
<td>Lab Practical II (Cardio-Respiratory Systems)</td>
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<td>3/27</td>
<td>25, 26</td>
<td>Urinary System</td>
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<tr>
<td>4/3</td>
<td>23</td>
<td>Digestive System</td>
<td>Quiz 5 (Urinary)</td>
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STUDENT SUPPORT

Office Hours
Please reach out to me if you need any additional help in my class or are just looking for some general advice about your academic path here at the college. I will happily meet you virtually by appointment or during my posted office hours.

IT Help
If you have technical problems, please contact the Student Computing Support Desk at 843.953.5457 or email studentcomputingsupport@cofc.edu. Check for computing downloads and tutorials at https://blogs.cofc.edu/sits/.

Student Accommodations
Any student eligible for and needing accommodations because of a disability is requested to speak with the professor during the first two weeks of class or as soon as the student has been approved for services so that reasonable accommodations can be arranged. For more information visit: http://disabilityservices.cofc.edu/index.php

Center for Student Learning
I encourage you to utilize the Center for Student Learning’s (CSL) academic support services for assistance in study strategies, speaking & writing strategies, and course content. They offer tutoring, Supplemental Instruction, study strategy appointments, and workshops. Students of all abilities have become more successful using these programs throughout their academic career and the services are available to you at no additional cost. For more information regarding these services please visit the CSL website at http://csl.cofc.edu or call (843) 953-5635.

Access to Computers/internet
Beginning Fall 2020, laptops are required for all students. If you are unable to obtain a laptop Information Technology has a limited number of laptops available to students who can’t afford one. For more information or laptop requirements please look at Information Technology’s website: https://it.cofc.edu/laptops/.

Physical & Mental Health Resources
At the college, we take every student’s mental and physical wellbeing seriously. If you find yourself experiencing physical illnesses, please reach out to student health services (843.953.5520). And if you find yourself experiencing any mental health challenges (for example, anxiety, depression, stressful life events, sleep deprivation, and/or loneliness/ homesickness) please consider contacting either the Counseling Center (professional counselors at http://counseling.cofc.edu or 843.953.5640) or the Cougar Counseling Team (certified volunteers through texting "4support" to 839863 or visit http://counseling.cofc.edu/cct/index.php). You can also visit both on campus on the 3rd floor of Robert Scott Small. These services are there for you to help you cope with difficulties you may be experiencing and to maintain optimal physical and mental health.

Life-College Balance and Self-Care
Whether it is family and relationship problems, working nearly full-time, depression, anxiety, problems related to
alcohol or other drug use, sexual assault and/or the death of family and friends, I am aware of and sympathetic to
the fact that college students experience these and other challenges that make it difficult to focus on academics. If
you experience one or more of these things during our class and you are struggling to complete coursework, please
communicate with me. There are numerous resources that I can recommend to you, and to an extent, I can work
with you on deadlines. You can review those resources at https://sites.google.com/cofc.edu/self-care-
hoffmann/home?authuser=1 and/or you can contact me directly.

Depending on what you are going through and the extent to which it is affecting your life, withdrawing from the
class is sometimes the best option—Wednesday, October 28th is the deadline for withdrawing from full semester
classes. Regardless of your circumstances, please reach out to me or somebody else for support.

Food & Housing Resources
Many CofC students report experiencing food and housing insecurity. If you are facing challenges in securing food
(such as not being able to afford groceries or get sufficient food to eat every day) and housing (such as lacking a
safe and stable place to live), please contact the Dean of Students for support
(http://studentaffairs.cofc.edu/about/salt.php). Also, you can go to http://studentaffairs.cofc.edu/student-food-
housing-insecurity/index.php to learn about food and housing assistance that is available to you. In addition, there
are several resources on and off campus to help. You can visit the Cougar Pantry in the Stern Center (2nd floor), a
student-run food pantry that provides dry-goods and hygiene products at no charge to any student in need. Please
also consider reaching out to me if you are comfortable in doing so.